

PRI REPORTING FRAMEWORK 2014/15

Direct – Infrastructure

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# Understanding this document

In addition to the detailed indicator text and selection options, in each module of the PRI Reporting Framework you can find information that will help you to identify which indicators are relevant for your organisation.

**Top bar**

Key information about each indicator is highlighted in the top bar, including the indicator status (mandatory or voluntary), the purpose of the indicator, and which PRI Principle it relates to.

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|  | Indicator status | Purpose | Principle |
| xxx 01 | MANDATORY | CORE ASSESSED | PRI 2 |

**Indicator status**

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| MANDATORY | Mandatory indicators reflect core practices. These responses will be made public and must be completed to submit the framework. |
| MANDATORY TO REPORT  VOLUNTARY TO DISCLOSE | Some indicators are mandatory to complete, but voluntary to disclose. These indicators may determine which subsequent indicators are applicable or are used for peering, but may also contain commercially sensitive information. |
| VOLUNTARY | Voluntary indicators reflect alternative or advanced practices. These indicators are voluntary to report and disclose. |

**Purpose**

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| Gateway |  | The responses to this indicator ‘unlock’ other indicators within a module if they are relevant for your organisation. Please refer to the logic box for more information. |
| Peering |  | These indicators are used to determine your peer groups for assessment purposes. |
| Core assessed |  | These indicators form the core of the assessment, and represent the majority of your final assessment score. |
| Additional assessed |  | These indicators represent more advanced or alternative practices and contribute to a smaller part of your score. |
| Descriptive |  | These are open-ended narrative indicators, allowing you to describe your activities. |

**Underneath the indicator**

Underneath the indicator, you can find the explanatory notes and definitions that contain important information on interpreting and completing the indicators. Read the logic box to make sure an indicator is applicable to you.

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| xxx 01 | EXPLANATORY NOTES |
| **xxx 01.1** | This provides guidance on how to interpret the sub-indicators, including examples of what could be reported. |
| **xxx 01.2** |
| **LOGIC** | |
| **xxx 01** | This explains when this indicator is applicable and/or if it has an impact on subsequent indicators. If there is no logic box, the indicator is always applicable, and does not affect other indicators. |
| **ASSESSMENT** | |
| **xxx 01** | This provides a brief overview of the pilot assessment approach for this indicator. |
|  |  |
| xxx 01 | DEFINITIONS |
| **xxx 01** | Definitions of specific terms that are used in the indicator are defined here. |

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**INF 03:** Largest infrastructure

100% debt reported

**INF 01:** Breakdown of investments by equity and debt

Some equity investments reported

**INF 02:** Breakdown of assets by management

**INF 04:** Description of approach to RI

**INF 05:** Responsible investment policy for infrastructure

**INF 06:** Fund placement documents and RI

**INF 07:** Formal commitments to RI

**INF 08:** Incorporating ESG issues when selecting investments

Investment Managers only

**INF 09:** ESG advice and research when selecting investments

**INF 10:** Examples of ESG issues in investment selection process

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ESG Issues considered when selecting investments

ESG Issues not considered when selecting investments

**INF 13:** ESG issues in selection, appointment and monitoring of third-party operators

**INF 14:** ESG issues in post-investment activities

ESG issues considered in monitoring and operation of infrastructure

ESG issues considered in infrastructure maintenance

ESG issues considered in stakeholder engagements

**INF 15:** Proportion of assets with ESG performance targets

**INF 16:** Proportion of portfolio companies with ESG/ sustainability policy

**INF 17:** Type and frequency of reports received from investees

**INF 18:** Proportion of maintenance projects where ESG issues were considered

**INF 19:** Proportion of stakeholders that were engaged with on ESG issues

**INF 20:** ESG issues affected financial/ESG performance

**INF 21:** Examples of ESG issues that affected your infrastructure investments

**INF 22:** Disclosure of ESG information to public and clients/beneficiaries

**INF 23:** Approach to disclosing ESG incidents

**INF End:** Module confirmation page

ESG issues considered in other post-investment activities, or not considered

Investment Managers only

Only if equity investments reported at INF 01

# Preface

This module seeks information from investors that invest directly, either individually or alongside other investors, in infrastructure (physical underlying assets and operators/special purpose companies) via non-listed equity or debt.

*This module is voluntary to complete for all signatories during the 2014/15 reporting cycle while the PRI gathers additional information about approaches to responsible investment in this asset class.*

Investors investing in non-listed infrastructure funds by selecting a general partner/manager or investing through funds of funds or non-listed infrastructure operators and development companies that also make investment decisions on their behalf should not report in this module but instead the *Indirect - Manager Selection, Appointment and Monitoring (SAM) module.*

Investors investing in the listed equity of infrastructure operators and development companies should report in the *Direct - Listed Equity Incorporation (LEI)* and *Direct - Listed Equity Active Ownership (LEA)* modules in the same way as you report all your other listed equity investments.

This module will refer to E, S and G issues in infrastructure investment selection and monitoring. The term “sustainability” is sometimes used in relation to infrastructure by other initiatives, standards, codes or similar. Sustainability in infrastructure investment may, depending on context and area of focus, partially or fully overlap with ESG issues.

The module has two main sections:

* Pre-investment processes, i.e. initial screening, due diligence and investment decision-making processes that your organisation has in place for new infrastructure investments.
* Post-investment processes, i.e. consideration of ESG issues in infrastructure investment monitoring, active ownership and management processes. The potential activities you may undertake in relation to infrastructure assets have been structured into three areas: infrastructure monitoring and operations, maintenance, and stakeholder engagements.

# Summary of updates

The Reporting Framework has not changed significantly since 2013-14. Some minor amendments have been made to improve data quality or assessment. The guidance has also been clarified throughout.

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| Indicator | Update |
| INF 06 | An additional ‘not applicable’ option has been inserted for organisations who do not fundraise. |
| INF 20 | This indicator is a revised version of indicator [INF 20] from the 2013-14 Reporting Framework. It has been rewritten to improve consistency with other modules |
| INF 22 | [INF 22] (communications) has been restructured. The content of this indicator has not changed, therefore prefilling is enabled. |
| Prefilling | Prefilling is enabled for this module, with the following exceptions:   * Examples given in [INF 10], [INF 15.2] and [INF 21] will not be prefilled as these are specific to the reporting year. * [INF 06] will not prefill as the wording has changed * [INF 20] will not prefill, as the wording has changed. |

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| SECTION |
| Overview |

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|  | Indicator status | Purpose | Principle |
| INF 01 | MANDATORY TO REPORT  VOLUNTARY TO DISCLOSE | GATEWAY/PEERING | GENERAL |

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| INF 01 | INDICATOR | |
| **INF 01.1** | Provide a breakdown of your organisation’s internally managed infrastructure investments by equity and debt. | |
|  | **Infrastructure investment instruments** | **Percentage of your internally managed infrastructure investments (in terms of AUM)** |
| ❑ Equity investments | 🔾 >50%, 🔾 10-50%, 🔾 <10% |
| ❑ Debt investments | 🔾 >50%, 🔾 10-50%, 🔾 <10% |
| **Total** | **100%** |
| **INF 01.2** | Indicate the level of ownership you typically hold in your infrastructure investments. | |
| 🔾 a majority stake (>50%)  🔾 a 50% stake  🔾 a significant minority stake (between 10-50%)  🔾 a minority stake (<10%)  🔾 a mix of ownership stakes  🔾 N/A, we hold 100% debt investments | |
| **INF 01.3** | Additional information.  [Optional] | |
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| INF 01 | **EXPLANATORY NOTES** |
| **INF 01.1** | Please report the breakdown in these categories based on your internal assets under management in infrastructure as reported in the *Organisational Overview (OO) module*, indicator OO 05. |
| **INF 01.2** | Select the option which represents your typical ownership stake in companies (consider ‘typical’ as any number of your assets that constitutes more than 50% in any category). This will allow you to be allocated to a peer group with others with similar approaches. Select “a mix of ownership stakes” if your portfolio is diverse and does not have a typical level of ownership stake.  This indicator is applicable only if your organisation has equity stakes in infrastructure assets. If you hold 100% debt, select option ‘N/A, we hold 100% debt investments’. |
| **INF 01.3** | You may include a discussion of:   * Your organisation’s approach to infrastructure investment and role in transactions (i.e. when identifying and analysing potential investments, and investment monitoring post-investment) * Differences in your approach in infrastructure investments in which you hold majority or minority stakes * The typical holding period of infrastructure investments and how this affects your approach to ESG issues |
| **LOGIC** | |
| **INF 01** | [01.2] and [02] will only be applicable if you report that some proportion of your infrastructure investments are equity investments [01.1]. [01.2] will be visible in the online reporting tool even if you report 100% debt in [01.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 02 | MANDATORY TO REPORT  VOLUNTARY TO DISCLOSE | GATEWAY/PEERING | GENERAL |

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| INF 02 | INDICATOR | |
| **INF 02.1** | Provide a breakdown of your organisation’s infrastructure assets based on who manages the assets. | |
|  | **Infrastructure assets managed by** | **Breakdown of your infrastructure assets (by number)** |
| Managed directly by your organisation/companies owned by you | 🔾 >50%, 🔾 10-50%, 🔾 <10%, 🔾 0% |
| Managed via third-party operators appointed by your organisation/companies owned by you | 🔾 >50%, 🔾 10-50%, 🔾 <10%, 🔾 0% |
| Managed by other investors/their third-party operators | 🔾 >50%, 🔾 10-50%, 🔾 <10%, 🔾 0% |
| **Total** | **100%** |
| **INF 02.2** | Additional information.  [Optional] | |
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| INF 02 | **EXPLANATORY NOTES** |
| **INF 02.1** | Infrastructure management refers in this context to the day-to-day operation and execution of decisions for infrastructure assets. It does not refer to investment decision-making (e.g. acquisition decisions).  ‘Managed directly by your organisation/companies owned by you’ refers to either an internal team which operates externally to manage the infrastructure asset and/or companies that controls the operations of infrastructure assets in which your organisation has ownership.  ‘Managed via third-party operators appointed by your organisation/companies owned by you’ refers to appointed third-party operators, not owned by your organisation, that have their own management and operating staff in place for infrastructure assets in which your organisation has ownership.  ‘Managed by other investors/their third-party operators’ is often applicable if you have minority stakes in infrastructure assets. The option also captures cases where co-investors or backers (e.g. governments) have appointed third-party organisations.  This indicator is applicable only if your organisation has equity stakes in infrastructure assets. |
| **INF 02.2** | This may include a description of those involved in managing your organisation’s infrastructure investments. |
| **LOGIC** | |
| **INF 02** | If some proportion of your infrastructure assets are managed by third-party operators, appointed by your organisation and/or companies owned by you, then indicator [13] will be applicable. |

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| INF 02 | **DEFINITIONS** |
| **Third-party operators** | Organisations that manage or maintain all types of infrastructure assets (e.g. highway, airports, etc.) for other organisations. |

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|  | Indicator status | Purpose | Principle |
| INF 03 | VOLUNTARY | DESCRIPTIVE | GENERAL |

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| INF 03 | INDICATOR | |
| **INF 03.1** | Indicate up to three of your largest infrastructure sectors by AUM. | |
|  | **Sector** | **Main infrastructure sectors (by AUM)** |
| ❑ Largest infrastructure sector | ❑ Transportation  ❑ Energy infrastructure  ❑ Conventional energy  ❑ Renewable energy  ❑ Water management  ❑ Waste management  ❑ Communication  ❑ Social infrastructure  ❑ Other, specify \_\_\_\_\_\_\_\_\_\_\_ |
| ❑ Second largest infrastructure sector | [same as above] |
| ❑ Third largest infrastructure sector | [same as above] |
| **INF 03.2** | Additional information. | |
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| INF 03 | **EXPLANATORY NOTES** |
| **INF 03.1** | Determine the main infrastructure sectors by internally managed infrastructure assets under management. This will help contextualise your reported information in the rest of this module. |
| **INF 03.2** | This may include a discussion of:   * Typical infrastructure types and number of individual investments * The proportion within your organisation’s overall infrastructure portfolio accounted for by individual infrastructure sectors * Typical breakdown of infrastructure investments between greenfield and brownfield assets   Please refer to the *Organisational Overview (OO)* module, indicator OO 09, if your organisation has a significant focus on infrastructure and has already described its typical infrastructure investments in this indicator. |

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| INF 03 | **DEFINITIONS** |
| **Transportation** | Includes roads and tunnels, airports, ports, rail |
| **Energy infrastructure** | Includes electricity transmission and distribution, gas transmission and distribution, liquid and gas storage, other energy infrastructure |
| **Conventional energy** | Includes coal, gas, shale gas, oil, nuclear. |
| **Renewable energy** | Includes solar, wind, hydro, wave power, tidal, biomass |
| **Water management** | Includes water treatment facilities, sewer lines |
| **Waste management** | Includes landfill, incineration, recycling, waste collection, recovery |
| **Communication** | Includes telecom towers, cable networks, broadcast networks and transmissions |
| **Social infrastructure** | Includes healthcare facilities, education, aged care, prison, social purpose |

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|  | Indicator status | Purpose | Principle |
| INF 04 | VOLUNTARY | DESCRIPTIVE | PRI 1-6 |

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| INF 04 | INDICATOR |
| **INF 04.1** | Provide a brief overview of your organisation’s approach to responsible investment in infrastructure where you have equity stakes. |
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| **INF 04.2** | Provide a brief overview of your organisation’s approach to responsible investment in infrastructure where you hold debt. |
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| INF 04 | **EXPLANATORY NOTES** |
| **INF 04** | This indicator enables you to describe your organisation’s responsible investment approach to infrastructure where you take equity and/or debt investments. Please describe only your direct investments in infrastructure. Investments in infrastructure funds managed by other managers on your behalf are captured in the *Indirect - Manager Selection, Appointment and Monitoring (SAM)* module. |
| **INF 04.1** | This may include a discussion of how your infrastructure portfolio characteristics (i.e. level of ownership, infrastructure management role, type of infrastructure, geographical spread, division between brownfield and greenfield, etc.) affect the way you may influence the operations of your infrastructure investments and thus responsible investment implementation. |
| **INF 04.2** | For infrastructure debt, in addition to guidance under INF 04.1, you may wish to comment on your application of responsible investment strategies or recognised standards such as the Equator Principles. |
| **LOGIC** | |
| **INF 04** | Indicator [04.1] will be applicable if you reported that your organisation has equity investments in infrastructure [01.1].  Indicator [04.2] will be applicable if you reported that your organisation has debt investments in infrastructure [01.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 05 | MANDATORY | CORE ASSESSED | PRI 1-6 |

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| INF 05 | INDICATOR | |
| **INF 05.1** | Indicate if your organisation has a responsible investment policy for infrastructure. | |
|  | 🔾 Yes | 🔾 No |
| **INF 05.2** | Provide a URL if your policy is publicly available.  [Optional] | |
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| **INF 05.3** | Additional information.  [Optional] | |
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| INF 05 | **EXPLANATORY NOTES** |
| **INF 05.1** | Policy documents come in a variety of forms and are sometimes referred to as principles or guidance. The policy may be a standalone document or may be part of the organisation’s overall responsible investment policy. |
| **INF 05.2** | Please list here any infrastructure policy document(s) even if you have already listed it/them in the *Overarching Approach (OA)* module. |
| **INF 05.3** | You may include a description of your policy’s coverage for internally managed infrastructure investments. |
| **LOGIC** | |
| **INF 05** | [05.2] will be applicable if ‘Yes’ is reported in [05.1] |
| **ASSESSMENT** | |
| **INF 05** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [05.1]. |

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| SECTION |
| Fundraising of infrastructure funds |

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|  | Indicator status | Purpose | Principle |
| INF 06 | MANDATORY | CORE ASSESSED | PRI 1,4,6 |

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| INF 06 | INDICATOR | |
| **INF 06.1** | Indicate if your fund placement documents (private placement memorandums (PPMs) or similar) refer to responsible investment aspects of your organisation. | |
|  | 🔾 Yes  🔾 No  🔾 Not applicable as our organisation does not fundraise | |
| **INF 06.2** | Indicate how your fund placement documents (PPMs or similar) refer to the following responsible investment aspects of your organisation: | |
|  | ❑ Policy and commitment to responsible investment | 🔾 Always  🔾 In a majority of cases  🔾 In a minority of cases |
| ❑ Approach to ESG issues in pre-investment processes | 🔾 Always  🔾 In a majority of cases  🔾 In a minority of cases |
| ❑ Approach to ESG issues in post-investment processes | 🔾 Always  🔾 In a majority of cases  🔾 In a minority of cases |
| **INF 06.3** | Describe how your organisation refers to responsible investment for infrastructure funds in fund placement documents (PPMs or similar).  [Optional] | |
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| **INF 06.4** | Describe why your organisation does not fundraise. | |
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| **INF 06.5** | Additional information.  [Optional] | |
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| INF 06 | **EXPLANATORY NOTES** |
| **INF 06** | This indicator covers the fundraising process for infrastructure funds where relationship between the direct investor and the indirect investor client is established. A PPM or similar document issued by the direct investor about a particular fund can provide the recipient with a general sense of your approach to responsible investment and management of ESG issues.  This indicator is applicable only for general partners/direct fund managers. It is not applicable for co-investing asset owners (AOs)/limited partners (LPs).  If this indicator is applicable to you but your organisation does not fundraise, please select “Not applicable as our organisation does not fundraise”.  If your organisation does fundraise, but was not actively fundraising during the reporting year, please select the option which best represents your typical approach. As a general rule, this is the approach your organisation is likely to take during your next round of fundraising. |
| **INF 06.3** | You may include a discussion of your typical PPM’s coverage:   * Policy (e.g. reference to responsible investment and consideration of ESG issues throughout all investment stages) * Pre-investment (e.g. processes such as due diligence and the consideration of ESG issues in these) * Post-investment (e.g. ESG implementation programmes for portfolio companies/assets, tracking achievements and identifying opportunities through monitoring processes, such as audits that consider ESG issues, until exit)   Please report on any PPM issued recently, not necessarily during the reporting year. |
| **LOGIC** | |
| **INF 06** | This section (indicators [06] and [07]) is about responsible investment and ESG inclusion in relation to fundraising and promotion of funds. This section is therefore applicable only for Investment managers. It is not applicable for co-investing asset owners/limited partners. If you report that you do not fundraise in [06.1], indicator [07] will not be applicable.  Within this indicator, [06.2] and [06.3] will be applicable if ‘Yes’ is reported in [06.1]. Indicator [06.4] will be applicable if ‘Not Applicable’ is reported in [06.1]. |
| **ASSESSMENT** | |
| **INF 06** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [06.1] and [06.2]. Asset owners/limited partners are not assessed on this indicator.  If you report “Not applicable as our organisation does not fundraise”, this indicator will not form part of your score. |

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| INF 06 | **DEFINITIONS** |
| Fund placement documents or Private Placement Memorandum (PPM) | A fund placement document or Private Placement Memorandum (PPM) provides a broad range of information to help potential investors learn about the firm and its investment strategy, as well as the proposed summary terms and conditions of the investment opportunity. These type of documents are also known as an “Offering Memorandum.” A firm will issue a fund placement document or PPM to prospective limited partners/investors when it is attempting to raise capital through a fund offering. |

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|  | Indicator status | Purpose | Principle |
| INF 07 | VOLUNTARY | ADDITIONAL ASSESSED | PRI 4 |

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| INF 07 | INDICATOR |
| **INF 07.1** | Indicate whether your organisation makes formal commitments in fund formation contracts, Limited Partnership Agreements (LPAs) or in side letters relating to responsible investment in infrastructure when requested by clients. |
|  | 🔾 We always make formal commitment to responsible investment in fund formation contracts, LPAs or side letters  🔾 In a majority of cases we make formal commitment to responsible investment in fund formation contracts, LPAs or side letters  🔾 In a minority of cases we make formal commitment to responsible investment in fund formation contracts, LPAs or side letters  🔾 We do not make formal commitment to responsible investment in fund formation contracts, LPAs or side letters  🔾 Our clients do not request us to make formal commitments to responsible investment in infrastructure |
| **INF 07.2** | Additional information. |
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| INF 07 | **EXPLANATORY NOTES** |
| **INF 07** | This indicator is applicable only for general partners/direct fund managers. It is not applicable for co-investing asset owners (AOs)/limited partners (LPs). |
| **INF 07.1** | *Fund formation contracts, Limited Partnership Agreements (LPAs)*  Formal commitments on responsible investment implementation and consideration of ESG issues can be requested by investors and included in fund formation contracts, LPAs and side letters. They can also be made in your investment strategy, guidelines, and/or mandate, either in a dedicated paragraph or integrated across the document. This latter approach can eliminate the need for separate fund formation contracts, LPAs or side letters.  Please report on any fund formation contracts, LPAs and side letters signed upon request from investors/LPs recently, not necessarily during the reporting year.  Please note that a formal commitment can have different levels of significance when it comes to implementation. Even though a responsible investment policy is mentioned it does not mean ESG issues will be implemented in operational processes. |
| **INF 07.2** | You may include a discussion of:   * Description of your organisation’s responsible investment commitments * Adoption and alignment of policies between direct and indirect investors in relation to responsible investment and ESG issues * Exclusion of investments in certain areas either based on a direct infrastructure’s own suggestion or in accordance with the indirect investor’s preferences * Processes in place to deliver approach towards responsible investment and consideration of ESG issues, both during pre and post investment (including exits) * Listing of specific E, S and G issues (e.g. climate change and remuneration, and how they will be dealt with (if required) * Portfolio companies’ undertaking in relation to ESG issues * How reporting on ESG issues will be carried out during the life of the fund(s) * How and when potential incidents among portfolio companies will be communicated to investors   If your formal commitments to responsible investment in infrastructure exist through other mechanisms that have been described in the *Overarching Approach module* please make a reference to that reported information in this indicator. |
| **LOGIC** | |
| **INF 07** | This section (indicators [06] and [07]) is about responsible investment and ESG inclusion in relation to fundraising and promotion of funds. This section is therefore applicable only for investment managers. It is not applicable for co-investing asset owners/limited partners. |
| **ASSESSMENT** | |
| **INF 07** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [07.1]. If your clients do not request that you make a formal commitment to RI then you will not be assessed on this indicator and it will be removed from your denominator.  Asset owners/limited partners are not assessed on this indicator. |

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| SECTION |
| Pre-investment (selection) |

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|  | Indicator status | Purpose | Principle |
| INF 08 | MANDATORY | GATEWAY | PRI 1 |

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| INF 08 | INDICATOR | |
| **INF 08.1** | Indicate if your organisation typically incorporates ESG issues when selecting infrastructure investments. | |
|  | 🔾 Yes | 🔾 No |
| **INF 08.2** | Describe your organisation's approach to incorporating ESG issues in infrastructure investment selection.  [Optional] | |
|  | |
| **INF 08.3** | Additional information.  [Optional] | |
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| INF 08 | **EXPLANATORY NOTES** |
| **INF 08** | This gateway indicator allows you to report whether your organisation incorporates ESG issues when selecting investments. The details of your processes will be captured in subsequent indicators. |
| **INF 08.2** | Describe your approach in terms of the different stages leading up to the investment decision.  This may include a discussion of:   * Whether the incorporation of ESG issues in pre-investment is determined by client mandates and in that case how it has been structured * How ESG issues, short- and long-term, are incorporated into the pre-investment process * How you use ESG issues to assess downside risk and value creation opportunities * Any differences in how ESG issues are taken into account in different infrastructure types and geographic regions * How your approach to ESG issues differs between or within investment strategies   *Scope*  This indicator covers all stages of your pre-investment decision making process (initial screening, due diligence, investment decision). |

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| **LOGIC** | |
| **INF 08** | This is a gateway indicator, your response here determines whether the pre-investment section of this module (indicators [09–12]) is applicable.   * If you report ‘Yes’ in [08.1], indicators [09-12] will be applicable. * If you report ‘No’ in [08.1], indicators [09-12] will not be applicable.   Within this indicator, [08.2] will be applicable if ’Yes’ is reported in [08.1]. |
| **ASSESSMENT** | |
| **INF 08** | This indicator is not assessed but a ‘No’ response will result in a zero score for the whole of the pre-investment section. |

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| INF 08 | **DEFINITIONS** |
| **ESG Incorporation** | Please see the document with [Main Definitions](http://www.unpri.org/wp-content/uploads/2013-14_PRI_RF_maindefinitions.pdf). |

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|  | Indicator status | Purpose | Principle |
| INF 09 | VOLUNTARY | DESCRIPTIVE | PRI 1,4 |

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| INF 09 | INDICATOR | |
| **INF 09.1** | Indicate whether your organisation typically uses ESG advice and research sourced internally and/or externally when incorporating ESG issues into the infrastructure investment selection process. | |
|  | ❑ Internal staff | ❑ Specify role \_\_\_\_\_\_\_\_\_  ❑ Specify role \_\_\_\_\_\_\_\_\_  ❑ Specify role \_\_\_\_\_\_\_\_\_ |
| ❑ External resources | ❑ Environmental advisors  ❑ Social advisors  ❑ Corporate governance advisors  ❑ Regulatory and/or legal advisors  ❑ Other, specify type of advisors/roles\_\_\_\_\_\_\_\_ |
| ❑ No use of internal or external advice on ESG issues | |
| **INF 09.2** | Additional information. | |
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| INF 09 | **EXPLANATORY NOTES** |
| **INF 09.1** | *Internal staff*  Internal roles could include those with responsibility for overseeing and/or implementing responsible investment activities.  *External resources*  External resources that provide advice, due diligence and analysis on E, S and G issues in order to identify potential risks and/or value creation opportunities. Please provide examples in the ‘specify’ fields.  *Incorporating ESG issues*  Refers to strategies, processes and activities that take ESG issues and information about them into account in the pre-investment process (initial screening, due diligence, investment decision). |
| **INF 09.2** | You may report on the division of responsibilities between internal and external specialists (if applicable) and the type of advisors/specialists involved in the research process, for example:   * legal counsel * engineers * acquisition advice   You may also report on whether they provide advice based on geographic location, infrastructure type, new versus existing infrastructure assets, local regulations.  You are not required to disclose the names of individuals or organisations that provide advice and/or research but it would be helpful if you could indicate the type of organisation (e.g. university, infrastructure consultants). |
| LOGIC | |
| **INF 09** | This indicator will be applicable if ‘Yes’ is reported in [08.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 10 | MANDATORY | CORE ASSESSED | PRI 1,3 |

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| INF 10 | INDICATOR | |
| **INF 10.1** | Indicate which E, S and/or G issues are typically considered by your organisation in the investment selection process and list up to three typical examples per issue. | |
|  | **ESG issues** | **List up to three typical examples per E, S and G issue** |
| ❑ Environmental |  |
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|  |
| ❑ Social |  |
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| ❑ Governance |  |
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| **INF 10.2** | Additional information.  [Optional] | |
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| INF 10 | **EXPLANATORY NOTES** |
| **INF 10.1** | ESG issues vary between sectors, portfolio companies, markets, etc. There are also differences in legal requirements with regards to ESG issues in different jurisdictions. The indicator seeks information about whether you typically consider relevant E, S and G issues in the investment selection process. List here only the most typical ESG issues you consider given your organisation's approach and the jurisdictions that you operate in.  Please note that it’s only mandatory to report and disclose one example per E, S and G issue (right hand column). The remaining rows per E, S and G issue are voluntary to report and disclose. |
| **INF 10.1** | The following are examples only. These issues will not be relevant in every case, and this is not intended to be an exhaustive list of potentially relevant issues.  *Environmental*  Landscape, noise, energy generation/consumption/efficiency (conventional + renewables), greenhouse gas emissions, water consumption, waste generation, indoor air quality, flooding and contamination, land use, biodiversity/ecology, building materials, alternative means of transport.  *Social*  Health and safety, accident rates, disability access, security, fair wages for workers maintaining the assets, labour standards in procurement policy (or similar), affordable workforce housing, social enterprise partnering, community development.  *Governance*  Executive benefits and compensation, bribery and corruption, shareholder structure and rights, business ethics, board structure and composition, independent directors, processes (e.g. environmental management systems) and risk management (e.g. regulatory and reputational risk), whistle-blowing schemes, stakeholder dialogue, lobbying (e.g. standards and certifications), and disclosure (e.g. performance or benchmarks). This category may also include business strategy issues, both the implications of business strategy for environmental and social issues, and how the strategy is implemented. |
| **INF 10.2** | Provide additional details relevant to information on the ESG issues considered by your organisation in the investment selection process, e.g. linked to geographic location, type of sector and/or legislation. |
| **LOGIC** | |
| **INF 10** | This indicator will be applicable if ‘Yes’ is reported in [08.1]. |
| **ASSESSMENT** | |
| **INF 10** | Maximum score: Three ★  The assessment of this indicator is based on your response to [10.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 11 | VOLUNTARY | ADDITIONAL ASSESSED | PRI 1 - 3 |

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| INF 11 | INDICATOR |
| **INF 11.1** | Indicate what type of ESG information your organisation typically considers during your infrastructure investment selection process. |
|  | ❑ Raw data from the target infrastructure asset/company  ❑ Benchmarks/ratings against similar infrastructure asset  ❑ Sector level data/benchmarks  ❑ Country level data/benchmarks  ❑ Reporting standards, infrastructure sector codes and certifications  ❑ International initiatives, declarations or standards  ❑ Engagements with stakeholders (e.g. contractors and suppliers)  ❑ Advice from external sources  ❑ Other, specify \_\_\_\_\_\_\_\_\_\_\_\_  ❑ We do not track this information |
| **INF 11.2** | Additional information. |
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| INF 11 | **EXPLANATORY NOTES** |
| **INF 11.2** | This may include a discussion of:   * Sources of information on ESG issues that you frequently use * Whether there is a difference between the sources used by internal and external advisors * Whether your organisation keeps records of ESG information considered in the investment selection process |
| **LOGIC** | |
| **INF 11** | This indicator will be applicable if ‘Yes’ is reported in [08.1]. |
| **ASSESSMENT** | |
| **INF 11** | Maximum score: Three ★  The assessment of this indicator is based on your response to [11.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 12 | VOLUNTARY | ADDITIONAL ASSESSED | PRI 1 |

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| INF 12 | INDICATOR |
| **INF 12.1** | Indicate if ESG issues impacted your infrastructure investment selection processes during the reporting year. |
|  | ❑ ESG issues helped identify risks and/or opportunities for value creation  ❑ ESG issues led to the abandonment of potential investments  ❑ ESG issues impacted the investment in terms of price offered and/or paid  ❑ ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants  ❑ ESG issues were considered but did not have an impact on the investment selection process  ❑ Other, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ❑ We do not track this potential impact |
| **INF 12.2** | Additional information. |
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| INF 12 | **EXPLANATORY NOTES** |
| **INF 12.2** | You are encouraged to generalise your impact measures, analysis and conclusions across different pre-investment processes and not report on every single deal and their individual characteristics. Indicator INF 21 will allow you to provide specific examples.  “ESG issues were considered but did not have an impact on the investment selection process” is referring to situations where no ESG issues were identified, or where ESG issues were considered during the investment selection but were considered to be below the materiality threshold and therefore did not impact the investment. |
| **LOGIC** | |
| **INF 12** | This indicator will be applicable if ‘Yes’ is reported in [08.1]. |
| **ASSESSMENT** | |
| **INF 12** | Maximum score: Three ★  The assessment of this indicator is based on your response to [12.1]. |

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| SECTION |
| Selection, appointment and monitoring of third-party infrastructure operators |

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|  | Indicator status | Purpose | Principle |
| INF 13 | MANDATORY | CORE ASSESSED | PRI 4 |

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| INF 13 | INDICATOR | | |
| **INF 13.1** | Indicate if your organisation includes ESG issues in your selection, appointment and/or monitoring of third-party operators. | | |
|  | 🔾 Yes | 🔾 No | |
| **INF 13.2** | Indicate your organisation includes ESG issues in your selection, appointment and/or monitoring of third-party operators. | | |
| ❑ Selection process of third-party operators incorporates ESG issues | | 🔾 For all third-party operators  🔾 For a majority of third-party operators  🔾 For a minority of third-party operators |
| ❑ Contractual requirements when appointing third-party operators includes ESG issues | | 🔾 For all third-party operators  🔾 For a majority of third-party operators  🔾 For a minority of third-party operators |
| ❑ Monitoring of third-party operators covers ESG responsibilities and implementation | | 🔾 For all third-party operators  🔾 For a majority of third-party operators  🔾 For a minority of third-party operators |
| **INF 13.3** | Provide a brief description of your organisation’s selection, appointment and monitoring of third-party operators.  [Optional] | | |
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| **INF 13.4** | Describe how your third-party operators contribute to the management of ESG issues for your infrastructure investments.  [Optional] | | |
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| **INF 13.5** | Additional information.  [Optional] | | |
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| INF 13 | **EXPLANATORY NOTES** |
| **INF 13** | This section is applicable only if your organisation has equity stakes in infrastructure investments and outsources infrastructure operation to third-party operators, i.e. organisations with their own management and operating staff in place for infrastructure assets in which your organisation has ownership, as reported in INF 02.1. If your internal teams and/or your portfolio companies controls the operations of infrastructure assets, this indicator will not be applicable. If you manage some infrastructure assets in-house and outsource some, you should report only with regards to those assets for which the management is outsourced. |
| **INF 13.2** | A majority refers to >=50%, a minority refers to <50% of infrastructure third-party operators. Determine the proportion for each row based on number of third-party operators. |
| **INF 13.3** | *Selecting third-party operators*  This may include a discussion of:   * How your selection processes for managers is structured   *Appointing third-party operators*  This may include a discussion of:   * Type of ESG responsibilities, implementation requirements and measures in contractual agreements * How the implementation of ESG issues was formally agreed upon (if applicable)   *Monitoring third-party operators*  This may include a discussion of:   * Your typical interaction with the organisation that controls the operations of the infrastructure asset * Whether you make regular site visits * To what extent your interactions include discussions of ESG initiatives * Whether there are variations across different managers/operators in the monitoring that you carry out * Whether you have a performance evaluation and incentive system based on ESG issues for your infrastructure managers/operators |
| **INF 13.4** | This may include a discussion of:   * Type of services with, for example, environmental and social coverage |
| **LOGIC** | |
| **INF 13** | This indicator will be applicable if you reported that your organisation has some proportion of your infrastructure assets managed by third-party operators, appointed by your organisation and/or companies owned by you [02.1]. It is not applicable if you report 100% debt in [01.1].  Within this indicator [13.2], [13.3] and [13.4] will be applicable if ‘Yes’ is reported in [13.1]. |
| **ASSESSMENT** | |
| **INF 13** | Maximum score: Nine ★  The assessment of this indicator is based on your responses to [13.1] and [13.2]. Organisations that do not use third-party operators will not be assessed on this indicator. |

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| SECTION |
| Post-investment (monitoring and active ownership) |

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|  | Indicator status | Purpose | Principle |
| INF 14 | MANDATORY | GATEWAY | PRI 2 |

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| INF 14 | INDICATOR | |
| **INF 14.1** | Indicate if your organisation, and/or operators, consider ESG issues in post-investment activities relating to your infrastructure assets. | |
|  | 🔾 Yes | 🔾 No |
| **INF 14.2** | Indicate how your organisation, and/or operators, considers ESG issues in the following post-investment activities relating to your infrastructure assets. | |
| ❑ We consider ESG issues in the monitoring and operation of infrastructure  ❑ We consider ESG issues in infrastructure maintenance  ❑ We consider ESG issues in stakeholder engagements related to our infrastructure  ❑ We consider ESG issues in other post-investment activities, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **INF 14.3** | Describe how your organisation, and/or operators, considers ESG issues in post-investment activities related to your infrastructure investments.  [Optional] | |
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| **INF 14.4** | Additional information.  [Optional] | |
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| INF 14 | **EXPLANATORY NOTES** |
| **INF 14** | This indicator refers to the consideration of ESG issues in ongoing infrastructure monitoring and management processes and activities. |
| **INF 14.2** | *Infrastructure maintenance*  The term ‘infrastructure maintenance’ refers to repair, rehabilitation, renewal and upgrade activities.  If you have a policy and procedures to address ESG issues in the maintenance of your assets but did not apply it in the reporting year since no maintenance of infrastructure assets were ongoing, you should still select ‘We consider ESG issues in infrastructure maintenance’. |
| **INF 14.3** | You may outline how you consider ESG issues in the different areas and associated activities. For example, you can describe whether your organisation, your infrastructure operators and/or co-investors have the main responsibility for the different areas of infrastructure investment monitoring and implementation. If you are a minority investor, your description can cover how you influence other investors in an asset and/or their infrastructure operators to consider ESG issues in their monitoring and management processes and activities. Depending on the deal structure and governance of the fund, it may not be possible for you to engage with the community (e.g. if you are an asset owner).  You may also outline whether you have specific guidelines where operating programs, plans and short- or long-term goals for these activities are captured and described. |
| **LOGIC** | |
| **INF 14** | This is a gateway indicator, your response here determines which indicators within the post-investment section of this module (indicators [15]–[19]) are applicable.  If you report that your organisation does consider ESG issues in post-investment activities in [14.1], indicator [14.2] will be applicable, allowing you to indicate which activities are relevant to your approach. Indicator [14.3] will also be applicable, allowing you to describe the approach.  Within the post-investment section, you will only be required to disclose information relevant to the information reported at [14.2]. Specifically, if you report;   * ‘We consider ESG issues in the monitoring and operation of infrastructure’, the infrastructure monitoring and operation section ([15]-[17]) is applicable. * ‘We consider ESG issues in infrastructure maintenance’, the infrastructure maintenance section [18] is applicable. * ‘We consider ESG issues in stakeholder engagements related to our infrastructure’, the stakeholder engagements section ([19]) is applicable.   You may provide additional information in [14.2] on any other areas of post-monitoring and RI implementation that are relevant to you.  If you report in [14.1] that your organisation does not consider ESG issues in post-investment activities, indicators [15]-[19] will not be applicable. |
| **Assessment** | |
| **INF 14** | This indicator is not assessed but a ‘No’ response in [14.1] will result in a zero score for the whole of the post-investment section.  In [14.2], if you report that you do not consider ESG in the ‘monitoring and operation of infrastructure’, ‘infrastructure maintenance’ and/or ‘stakeholder engagements’ you will receive a zero score for that sub-section. |

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| INF 14 | **DEFINITIONS** |
| Stakeholder engagements | Refers to direct interactions between your organisation, your infrastructure operators and/or your co-investors and various stakeholders with the objective of informing, discussing or influencing them on ESG issues concerning your infrastructure assets. |

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|  | Indicator status | Purpose | Principle |
| INF 15 | MANDATORY | CORE ASSESSED | PRI 2 |

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| INF 15 | INDICATOR | |
| **INF 15.1** | Indicate the proportion of infrastructure assets where your organisation, and/or operators, included ESG performance in investment monitoring during the reporting year. | |
| 🔾 >90% of infrastructure assets  🔾 51-90% of infrastructure assets  🔾 10-50% of infrastructure assets  🔾 <10% of infrastructure assets  (in terms of number of infrastructure assets) | |
| **INF 15.2** | Indicate ESG issues for which your organisation, and/or operators, typically sets and monitors targets (KPIs or similar) and provide examples per issue. | |
| **ESG issues** | **List up to three example targets per issue** |
| ❑ Environmental |  |
|  |
|  |
| ❑ Social |  |
|  |
|  |
| ❑ Governance |  |
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|  |
|  | ❑ We do not set and/or monitor against targets | |
| **INF 15.3** | Additional information.  [Optional] | |
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| INF 15 | **EXPLANATORY NOTES** |
| **INF 15** | This indicator aims to capture your approach to ESG performance in the active monitoring of your infrastructure assets. The type of monitoring activities undertaken can range from e.g. individual engagements with boards and/or with senior management to reviews of ESG information in portfolio company reports. |
| **INF 15.1** | *Monitoring ESG performance when holding board seats*  Being on the Board of a company and consider ESG issues, e.g. by discussing with management or requesting reports, is considered monitoring. Being on the Board and not encouraging, reviewing reports or participating in discussions around ESG issues should not be reported as monitoring.  Determine the proportion based on total number of infrastructure assets. |
| **INF 15.2** | ESG issues vary between sectors, portfolio companies, markets, etc. This indicator seeks information about which relevant E, S and G issues you set and monitor targets for among portfolio companies/investees. For example, an environmental target might be water quality or CO2 emissions.  Please note that it’s only mandatory to report and disclose one example per E, S and G issue (right hand column). The remaining rows per E, S and G issue are voluntary to report and disclose. |
| **INF 15.3** | You may include a discussion of:   * How you monitored ESG issues on an ongoing basis and describe whether your approaches to ESG issues differed if the associated risks and/or opportunities are expected to occur after you invest and prior to exit * How the approach differs between infrastructure sectors, geographies and strategies * Frequency and type of communication with senior management and the board * Whether exit is seen as an option if companies do not live up to desired ESG performance |
| **LOGIC** | |
| **INF 15** | This indicator will be applicable if you reported that your organisation considers ESG issues in monitoring and operation of infrastructure in [14.2] |
| **ASSESSMENT** | |
| **INF 15** | Maximum score: Three ★  This assessment of this indicator is based on your response to [15.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 16 | MANDATORY | ADDITIONAL ASSESSED | PRI 2 |

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| INF 16 | INDICATOR | |
| **INF 16.1** | Indicate if you track the proportion of your infrastructure investees that have an ESG/sustainability-related policy (or similar guidelines). | |
|  | 🔾 Yes | 🔾 No |
| **INF 16.2** | Indicate the proportion of your infrastructure investees that have an ESG/sustainability-related policy (or similar guidelines). | |
| 🔾 >90% of infrastructure investees  🔾 51-90% of infrastructure investees  🔾 10-50% of infrastructure investees  🔾 <10% of infrastructure investees  🔾 0% of infrastructure investees  (in terms of number of infrastructure investees) | |
| **INF 16.3** | Describe how your organisation, and/or your operators, contribute to the infrastructure investees’ management of ESG issues.  [Optional] | |
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| **INF 16.4** | Additional information.  [Optional] | |
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| INF 16 | **EXPLANATORY NOTES** |
| **INF 16.2** | Determine the proportion based on number of infrastructure investees.  ESG/sustainability policy refers to an overall statement, standalone or integrated, of how infrastructure investees approach relevant ESG issues in e.g. their strategy, objectives, operations and/or reporting practise. Such a policy will normally address a range of relevant E, S and/or G issues and outline the activities an organisation undertakes to address them. Infrastructure investees may have guidelines on relevant ESG issues within other policies (or guidelines).  Include infrastructure investees that already have appropriate ESG/sustainability policies, operations and/or targets and where your organisation considers that necessary actions have been taken to integrate ESG issues. These types of actions can have different levels of significance when it comes to implementation depending on individual infrastructure investees’ need to manage and improve ESG performance. |
| **INF 16.3** | The type of activities undertaken can range from individual engagements with boards or with senior management to the sharing of best management practice in a workshop format attended by a number of portfolio/holding companies. This description could cover how ESG risks and/or opportunities in general have been integrated by your portfolio assets/companies as a result of your ownership activities and influence (if tracked). |
| **INF 16.4** | Portfolio assets/companies are often at different levels of development and their progress towards incorporating ESG issues within their policies and operations may differ. For example, some companies may even have been acquired due to their poor ESG performance (on the basis that any improvement in this area may create growth opportunities and potentially increase value). You may highlight how these kinds of variations affect your reported information. |
| **LOGIC** | |
| **INF 16** | This indicator will be applicable if you reported that your organisation considers ESG issues in monitoring and operation of infrastructure in [14.2].  Within this indicator, [16.2] and [16.3] will be applicable if ‘Yes’ is reported in [16.1] |
| **ASSESSMENT** | |
| **INF 16** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [16.2]. |

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|  | Indicator status | Purpose | Principle |
| INF 17 | VOLUNTARY | DESCRIPTIVE | PRI 2,3 |

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| INF 17 | INDICATOR | |
| **INF 17.1** | Indicate the type and frequency of reports you request and/or receive from infrastructure investees covering ESG issues. | |
|  | **Type of reporting** | **Type of reporting frequency** |
| ❑ Overarching portfolio asset/company reports or similar where management disclosure, financial and ESG data are integrated | 🔾 Quarterly or more frequent  🔾 Semi annually  🔾 Annually  🔾 Every two years or less  🔾 Ad-hoc, specify\_\_\_\_\_\_\_\_\_\_ |
| ❑ Standalone reports highlighting targets and/or KPIs covering ESG issues | [same as above] |
| ❑ Other, specify \_\_\_\_\_\_\_\_\_\_ | [same as above] |
|  | ❑ No reporting on ESG issues requested and/or provided by infrastructure investees | |
| **INF 17.2** | Additional information. | |
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| INF 17 | **EXPLANATORY NOTES** |
| **INF 17** | This indicator seeks information about how you request existing infrastructure investees to measure their ESG efforts and report this information. The ESG-related actions and outcomes can be covered in different metrics depending on the investee’s normal reporting cycle and preferences among investors. |
| **INF 17.2** | You may include a description and discussion of:   * Whether some types of ESG information are requested more frequently than others. * The ESG information that your organisation requests from existing infrastructure investees * Whether the format of information is based on internal or external standards, metrics or templates. External templates and guidance could include those of International Finance Corporation (IFC), Global Reporting Initiative (GRI) and the United Nations Global Compact (UNGC). * Whether you believe your interests are best served by requesting investees to integrate material information into one report or if you prefer receiving separate reports |
| **LOGIC** | |
| **INF 17** | This indicator will be applicable if you reported that your organisation considers ESG issues in monitoring and operation of infrastructure in [14.2]. |

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|  | Indicator status | Purpose | Principle |
| INF 18 | MANDATORY | CORE ASSESSED | PRI 2 |

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| INF 18 | INDICATOR |
| **INF 18.1** | Indicate the proportion of active infrastructure maintenance projects where ESG issues have been considered. |
| 🔾 >90% of active maintenance projects  🔾 51-90% of active maintenance projects  🔾 10-50% of active maintenance projects  🔾 <10% of active maintenance projects  🔾 N/A, no maintenance projects of infrastructure assets are active  (in terms of number of active maintenance projects) |
| **INF 18.2** | Describe your approach to ESG considerations for infrastructure maintenance projects.  [Optional] |
|  |  |
| **INF 18.3** | Additional information.  [Optional] |
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| INF 18 | **EXPLANATORY NOTES** |
| **INF 18** | Active’ infrastructure maintenance projects refer to those that are taking place during the reporting year. The term ‘infrastructure maintenance’ refers to repair, rehabilitation, renewal and upgrade activities. |
| **INF 18.1** | Determine the proportion in terms of number of active maintenance projects. |
| **INF 18.2** | Your description may cover how your organisation approaches the incorporation of ESG issues into infrastructure maintenance projects.  For example, you may comment on:   * Whether specific ESG consideration such as environmental site selection requirements, sustainable construction materials, energy efficiency requirements, waste management plans at development sites, etc. are implemented and monitored in your ongoing developments * Whether your maintenance activities aim to improve ESG performance * Whether your operators (if applicable) have a duty to achieve improvements in ESG performance * Drivers behind active maintenance projects (e.g. investor client demand, economic benefit, future proofing against regulation, compliance with existing regulation, or other) * Whether your organisation has ESG standards in place for contractors and how you ensure that contractors comply with these standards |
| **LOGIC** | |
| **INF 18** | This indicator will be applicable if you reported that your organisation considers ESG issues in infrastructure maintenance in [14.2]. |
| **ASSESSMENT** | |
| **INF 18** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [18.1]. If no maintenance projects are currently active then you will not be assessed on this indicator. |

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|  | Indicator status | Purpose | Principle |
| INF 19 | VOLUNTARY | ADDITONAL ASSESSED | PRI 2 |

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| INF 19 | INDICATOR | |
| **INF 19.1** | Indicate which stakeholders your organisation, and/or operators, engaged with on ESG issues in relation to your infrastructure assets during the reporting year and what proportion of your investments they apply to. | |
|  | **Stakeholders engaged** | **Percentage of infrastructure assets these apply to** |
| ❑ Regulators | 🔾 >90% of infrastructure assets  🔾 51-90% of infrastructure assets  🔾 10-50% of infrastructure assets  🔾 <10% of infrastructure assets  (in terms of number of infrastructure assets) |
| ❑ Communities | [same as above] |
| ❑ Other stakeholder, specify\_\_\_\_\_\_\_\_ | [same as above] |
| **INF 19.2** | Describe your approach to stakeholder engagements in relation to your infrastructure assets. | |
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| **INF 19.3** | Additional information. | |
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| INF 19 | **EXPLANATORY NOTES** |
| **INF 19.1** | Communities refer to stakeholders based around infrastructure assets and generally include members of the public. Media is not included in this category. You will be able to add up to two ‘other stakeholder’ rows in the online reporting tool. Determine the proportion based on number of infrastructure investments. |
| **INF 19.2** | You may describe how your organisation, and/or operators, engages with stakeholders on ESG issues. Your description may include discussion of:   * How your organisation selects stakeholders for engagements * How your organisation communicates with stakeholders * How your organisation ensures that stakeholders understand the sustainability attributes of your infrastructure investments * Whether partnership agreements between your organisation and stakeholders to work on certain ESG issues are in place * How you measure and monitor the impact of your stakeholder engagement program   Depending on the infrastructure sector your, and/or your third part operators’, ability to influence and engage the community might be challenging. If applicable, please discuss this in your response to this indicator. For transparency purposes, INF 03 also gives you an opportunity to provide some context around which infrastructure sectors you have invested in. |
| **LOGIC** | |
| **INF 19** | This indicator will be applicable if you reported that your organisation considers ESG issues during stakeholder engagements relating to your infrastructure in [14.2]. |
| **ASSESSMENT** | |
| **INF 19** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [19.1]. |

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| SECTION |
| Outputs and outcomes |

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|  | Indicator status | Purpose | Principle |
| INF 20 | VOLUNTARY | ADDITIONAL ASSESSED | PRI 1,2 |

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| INF 20 | INDICATOR | |
| **INF 20.1** | Indicate if your organisation measures whether your approach to ESG issues in Infrastructure investments has affected financial and/or ESG performance. | |
|  | ❑ We measure whether our approach to ESG issues impacts funds’ financial performance  ❑ We measure whether our approach to ESG issues impacts funds’ ESG performance  ❑ None of the above | |
|  | Describe the impact on: | |
|  | a) Funds’ financial performance | 🔾 Positive  🔾 Negative  🔾 No impact |
| c) Funds’ ESG performance | 🔾 Positive  🔾 Negative  🔾 No impact |
| **INF 20.2** | Describe how you are able to determine these outcomes | |
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| INF 20 | **EXPLANATORY NOTES** |
| **INF 20** | This indicator aims to capture the impact, positive or negative, of taking account and managing ESG issues on both financial and ESG performance. The impact could come from either pre-investment activities (e.g. picking the best investments) or post-investment influencing.  *Financial performance*  Examples may include reduced operating expenses, improved net operating income (NOI), capitalized value, etc. Note that financial risk mitigation should also be included in this category.  *ESG performance*  Examples may include water and energy efficiency improvements, reduction of waste, reduction of health and safety incidents, etc. Note that ESG risk mitigation should also be included in this category.  This indicator is a revised version of indicator [INF 20] from the 2013-14 Reporting Framework. Because the structure has changed, prefilling is not enabled for this indicator. |
| **INF 20.2** | Describe how you measure how the impact of ESG issues on financial returns, risks and/or ESG performance. You are strongly encouraged to report on carbon benchmarking, if this is undertaken.  You are encouraged to specify the ESG issues (e.g. greenhouse gas emissions, water consumption) and financial measures you use to assess performance and comment on any practical issues in using these measures in your processes. |
| **LOGIC** | |
| INF 20 | Indicator [20.2] is applicable if you report that your organisation measures how ESG issues affect financial performance or ESG performance in [20.1]. |
| **ASSESSMENT** | |
| **INF 20** | Maximum score: Three ★  The assessment of this indicator is based on your responses to [20.1]. |

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|  | Indicator status | Purpose | Principle |
| INF 21 | VOLUNTARY | DESCRIPTIVE | PRI 1 - 3 |

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| INF 21 | INDICATOR | | | |
| **INF 21.1** | Provide examples of ESG issues that affected your infrastructure investments during the reporting year. | | | |
|  | **ESG issues** | **Types of infrastructure affected** | **Impact (or potential impact) on the investment** | **Activities undertaken to influence the investment and its outcomes** |
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| **INF 21.2** | Additional information. | | | |
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| INF 21 | **EXPLANATORY NOTES** |
| **INF 21.1** | *ESG issues*  Refer to the infrastructure definitions for ESG issues in the [Main definitions](http://www.unpri.org/wp-content/uploads/2013-14_PRI_RF_maindefinitions.pdf) document. Examples of ESG issues in infrastructure:   * Changes in subsidies for renewable energy * Introduction of carbon tax/carbon trading, leading to increased costs or incentives for energy efficiency/investment in renewables * Worker safety * Working conditions (manifested in strikes & other industrial action) * Super-normal returns from low carbon intensity electricity generation (e.g. an existing hydro generator in an Emissions Trading Scheme) * Strong relationships/alignment with policy-makers (in order to influence environment/social regulation in the company’s favour)   *Types of infrastructure affected*  For example: transportation, energy infrastructure, water management  *Impact (or potential impact) on the investment*   * The financial, reputational and/or ESG/sustainability-related impact (or potential impact); and, * At what stage in the investment process the ESG issues were identified (e.g. initial screening, due diligence, decision or investment monitoring)   *Activities undertaken to influence the investment and the outcomes*  Here you can describe your, and/or your infrastructure operators’, monitoring activities and the impact of your stakeholder engagements.  The number of examples you provide will inevitably depend on exactly how you incorporate ESG issues into your investment processes. Organisations are encouraged to provide at least three, and up to five, examples. As far as practicable, these examples should be your most material examples of how ESG issues are incorporated. |

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| **EXAMPLE** | | | |
| **ESG issues** | **Types of infrastructure affected** | **Impact (or potential impact) on the investment** | **Activities undertaken to influence the investment and its response** |
| Health and Safety | Transportation | Critical H&S breaches may have long-term reputational and financial consequences as well as injuries to workers and potentially fatal consequences | Improvements were implemented to current H&S management system and a safety advisor was employed to engage further with the company. |

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| SECTION |
| Communication |

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|  | Indicator status | Purpose | Principle |
| INF 22 | MANDATORY | CORE ASSESSED | PRI 6 |

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| INF 22 | INDICATOR | |
| **INF 22.1** | Indicate if your organisation proactively discloses ESG information on your infrastructure investments. | |
|  | 🔾 Disclose publicly, provide URL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🔾 Disclose to investor clients/beneficiaries only  🔾 No proactive disclosure to the public or to clients/beneficiaries | |
| **INF 22.2** | Indicate if the level of ESG information you provide to the public is the same as the level you provide to your clients/beneficiaries. | |
|  | 🔾 Yes | 🔾 No |
| **INF 22.3** | Indicate the type of ESG information that your organisation proactively discloses to the public. | |
| ❑ ESG information on how you select infrastructure investments  ❑ ESG information on how you monitor and manage infrastructure investments  ❑ Information on your infrastructure investments’ ESG performance  ❑ Other, specify\_\_\_\_\_\_\_\_\_\_\_ | |
| **INF 22.4** | Indicate your organisation’s typical frequency of disclosing ESG information to the public. | |
|  | 🔾 Quarterly or more frequently  🔾 Semi annually  🔾 Annually  🔾 Every two years or less frequently  🔾 Ad-hoc, specify\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **INF 22.5** | Indicate the type of ESG information that your organisation proactively discloses to your clients/beneficiaries. | |
| ❑ ESG information on how you select infrastructure investments  ❑ ESG information on how you monitor and manage infrastructure investments  ❑ Information on your infrastructure investments’ ESG performance  ❑ Other, specify\_\_\_\_\_\_\_\_\_\_ | |
| **INF 22.6** | Indicate your organisation’s typical frequency of disclosing ESG information to your clients/beneficiaries. | |
| 🔾 Quarterly or more frequently  🔾 Semi annually  🔾 Annually  🔾 Every two years or less frequently  🔾 Ad-hoc, specify\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **INF 22.7** | Describe the ESG information and how your organisation proactively discloses it to the public and/or clients/beneficiaries.  [Optional] | |
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| **INF 22.8** | Additional information.  [Optional] | |
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| INF 22 | **EXPLANATORY NOTES** |
| **INF 22** | The purpose of this indicator is to allow signatories to demonstrate how widely they make information about their responsible investment activities available. Information provided to certain groups – such as pension fund beneficiaries – may in practice be in the public domain. However, deliberate reporting to the public at large is treated here as a separate category of communication.  Proactively means beyond the publication of your responses to the PRI Reporting Framework on the PRI website. This can be information on your own website (such as your full or partial PRI Reporting Framework responses, or other forms of RI reporting), annual report, newsletter, etc. It may be information proactively given to clients or shared with the public using any form judged appropriate. |
| **INF 22.7** | This may include a discussion of:   * Whether your disclosure is at the organisational level, fund by fund and/or asset level * The proportion of infrastructure assets covered by ESG reporting standards during the reporting year * Any difference in reporting frequency to clients and the public * Type of disclosure in relation to pre- and post-investment activities and outcomes * The communication channels used to inform clients or the public. Please provide URL where relevant * Any situations where you do not disclose to the public because clients have proactively mandated your organisation not to |
| **LOGIC** | |
| **INF 22** | Within indicator:   * If you report that your organisation discloses information to your clients/beneficiaries only, indicators [22.5] and [22.6] will be applicable. * If you report that your organisation discloses information to the public, indicators [22.2], [22.3] and [22.4] will be applicable. * If you report that the information presented to the public and clients/beneficiaries is different in indicator [22.2], indicators [22.5] and [22.6] will also be applicable, allowing you to describe the differences in approach. |
| **ASSESSMENT** | |
| **INF 22** | Maximum score: Six ★  The assessment of this indicator is based on whether information is disclosed to the public or clients/beneficiaries only, what information is disclosed and how frequently. The top score can only be achieved if information is being disclosed to the public. |

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|  | Indicator status | Purpose | Principle |
| INF 23 | VOLUNTARY | DESCRIPTIVE | PRI 6 |

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| INF 23 | INDICATOR |
| **INF 23.1** | Describe your organisation’s approach to disclosing ESG incidents in infrastructure investments to your investor clients. |
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| INF 23 | **EXPLANATORY NOTES** |
| **INF 23.1** | You may include a discussion of:   * Procedures followed if an incident occurs and how you inform the investor * The types of incidents or events that determine whether you consider it appropriate to disclose it to the investor immediately, or as soon as reasonably practical * The types of disclosure an investor could expect to get in the event of a significant incident or event * Whether certain circumstances will trigger the investors to discuss ESG issues with investment professionals and/or portfolio company management |
| **LOGIC** | |
| **INF 23** | Indicator [23] relates to communication and incident reporting to investor clients. It is therefore applicable only for general partners/direct fund managers. It is not applicable for co-investing asset owners (AOs)/limited partners (LPs). |